

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST,
CROWTHORNE.

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR
ENDED 31st DECEMBER 2016.

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Report approved by the PCC on Tuesday 21st March 2017.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST,
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PCC REPORT FOR THE YEAR ENDED 31st DECEMBER 2016.

1. Introduction.

The Parochial Church Council of St. John the Baptist Church, Crowthorne has the responsibility of co-operating with the Incumbent, Assistant Curate, Licensed Lay Ministers the Church Wardens, and Appointed Officers in promoting the whole mission of the Church of England in the Ecclesiastical Parish of Crowthorne in the Diocese of Oxford. It also has responsibility for maintaining the Church and Grounds in Waterloo Road, Crowthorne and also has the responsibility of acting as Managing Trustees of the Crowthorne Parish Church Trust.

The Parochial Church Council (PCC) is a charity, which was required to apply for registration as a charity with the Charity Commission during 2009. A charity number was issued in January 2010, as shown on the front of this report.

2. Principal Office, Legal and Administrative Information.

Principal Address: - The Parish Office.
St. John the Baptist Church,
Waterloo Road,
Crowthorne,
Berkshire. RG45 7NT

Bankers: - Barclays Bank PLC.
208 High Street,
Crowthorne,
Berkshire, RG45 7AR.

CCLA Investment Management Ltd.
85 Queen Victoria Street
London EC4V 4ET

Incumbent: - Rev Lisa Cornwell.
The Vicarage
56 Dukes Ride
Crowthorne RG45 6NY

Church Wardens: - Mrs Anna Pearce
Highmoor
102 Pinehill Road
Crowthorne RG45 7JR

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Miss A Mohan
12 Chaucer Road
Crowthorne
Berkshire RG45 7QN

Appointed Officers: -

Secretary: - Mrs M Harwood
9 Church Road West
Crowthorne
Berkshire RG45 7PA

Treasurer: - Mrs R Al Jadir
23 Parkway
Crowthorne
Berkshire RG45 6EP

Independent Examiner: - Mrs L Myers ACMA
5 Hatch Ride
Crowthorne,
Berkshire. RG45 6LF

3. Trustees and Membership of the PCC

The members (Trustees) of the PCC are Ex officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. Persons Co-opted during the year as members or appointed officers do not have voting rights until elected at the following years Annual Meeting.

The PCC operates on a sub-committee basis, the full PCC met 7 times during the year with an average attendance of 14. Committees met between meetings and reports of their deliberation were received by the full PCC and discussed where necessary.

The sub-committees during the year were: -

Standing Committee - This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committees normally meets with the officers of the PCC to form a Steering Committee in preparation for PCC meetings.

Fabric Committee - Attends to matters relating to the stewardship of the churchyard, the church buildings and the equipment and fittings thereof and health and safety matters.

Stewardship - Concerned with the stewardship of time and talents as well as money, also with Deanery and ecumenical matters.

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Missions - Liaises with and promotes the work of selected Christian missions and the missionary work of the Church in the local area.

Social - Aims to develop outreach and fellowship through a programme of social events.

Outreach - This is to promote and innovate new ideas and ways of outreach into our community.

Pastoral - Acts as a support group for those already involved in a caring role in various church organisations and groups.

Worship – Facilitates new innovations and variety to worship, whilst safeguarding the existing patterns of worship that should be retained.

May Fair – Organising committee for St. Johns May Fair which raises funds for the Church.

Safeguarding – the administration of the Parish Safeguarding Policy.

The following Ex officio members served as members (Trustees) during the year: -

<i>Incumbent</i>	The Revd Lisa Cornwell	Ex officio (Chair)
<i>Curate</i>	Revd David Ramsbottom	Ex officio
<i>Licensed Lay Ministers</i>	Mrs Hazel Berry	Ex officio
	Dr Lewis Simmons	Ex officio
	Mrs Gillian Gyenes	Ex officio

The following elected members served as members (Trustees) during the year. The percentages in the list below are for attendance at PCC meetings from April 2016 to March 2017.

<i>Churchwardens</i>	Mrs Anna Pearce	86%	Elected 2014 for 4 years
	Miss Anne Mohan	100%	Re-elected 2016 for 1 year
<i>Deputy Churchwarden</i>	Mr David Rance	57%	Re-elected 2014 for 3 years
<i>Deanery Synod</i>	Mrs Hilary Burton	-	Resigned July 2016
	Mrs Gillian Gyenes	71%	Re-elected 2014 for 3 years
	Mrs Carol Frost	71%	Elected 2014 for 3 years
	Mrs Christine Rees	71%	Re-elected 2014 for 3 years

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Elected members

Mrs J McKeever	71%	Elected 2016 for 3 years
Mrs L Welham	71%	Elected 2016 for 3 years
Mrs Sarah Dewson	86%	Re- elected 2014 for 3 years
Mr John Lindsay	57%	Elected 2015 for 3 years
Mrs Emma McInnes	14%	Elected 2014 for 3 years
Mrs Maggie Woodage	43%	Elected 2013 for 3 years
Mr Richard Ireson	57%	Re-elected 2014 for 3 years
Mr Les Richardson	86%	Elected 2015 for 3 years
Mrs J Richardson	86%	Elected 2016 for 3 years

Appointments

Mrs Beccy Al Jadir	Appointed Treasurer Oct 2007
Mrs M Harwood	Appointed Hon Secretary April 2013

4. Objectives of the PCC.

St John's is an active church catering to a wide range of parishioners providing a broad range of activities to the Church. Amongst these are:

- The Eucharist at the centre of much of our worship
- The robed choir, GLorEE Club for special services, The Net (St John's Children's Church) and Pathfinders
- Two services on a Sunday morning and other occasional evening services varying in style.
- The annual Confirmation Services for Crowthorne children and adults
- The strong tradition of teaching, together with Emmaus and study groups
- The Mother's Union and work amongst women of all ages
- The weekly Minus Fives worship and activities
- The social activities and strong parish involvement in practical activities on roles and rotas.
- The outreach – Baptismal Support Group; Praying for Streets
- The active links with Churches Together in Crowthorne
- The regular giving to our Missionary Organisations
- The strong links with local schools.

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Mission statement: “The transformation of all human life under God in Christ.” (Oxford Diocese - adapted)

Parish Vision statement and strategy

We are grounded in the faith and traditions of the past but also open to God’s glorious future:

Centred on **Christ**: worship of God as Father, Son and Holy Spirit, energises and sustains all that we are and do.

Strategic Planning – Targets

(What we are going to do)

- Offer a wide range of relevant worship
- Immerse the life of the church in prayer
- Encourage and support the development of music and singing as a means of glorifying God
- Maximise the use of our sacred space as a means of engaging with God

As the **Church**, the body of Christ: we aim to be a community caring for all, bearing one another’s burdens in love, building fellowship through friendliness and fun. We encourage and nurture Christian discipleship and maturity. All are called to share the work of God’s mission and ministry and collaborate together to foster growth.

Strategic Planning – Targets

(What we are going to do)

- Foster a loving and caring church community
- Offer opportunities for teaching and nurture in the Christian faith for different stages of discipleship
- Encourage responsible stewardship to resource the vision and strategy
- Develop existing and grow new church leaders
- Expand and maintain work with children and young people

At the heart of our local **Community**: offering the warmth and hospitality of God. We seek to be accessible and inclusive, sharing the Christian hope and being generous with our resources. We partner with other organisations in order to meet the needs of our community through loving service.

Strategic Planning – Targets

(What we are going to do)

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- Re-establish school based prayer groups
- Develop the church hall to offer a warm, hospitable environment for church and community groups
- Work in partnership with Churches Together in Crowthorne to identify and serve the needs of our community
- Maximize opportunities afforded by church contact through occasional offices
- Find appropriate ways to share the love of God and good news of the gospel with those on the fringe or outside of the church

Concerned for the whole of **Creation**: passionate about global justice, peace and the sustainability of our planet.

Strategic Planning – Targets

(What we are going to do)

- Promote an eco-friendly Church
- Raise awareness about issues of global peace and justice and take appropriate action

Our Parish Vision has been in place since 2009. At the start of each year, the PCC reviews the progress made on each target then sets new priorities, listing the actions necessary and the people/ committees responsible for achieving those targets in the coming year. The Vision priorities are then presented to the Parish at the APCM.

5. Worship attendance.

	Service Type	Average Attendance
Sunday		
8:00 am	Common Worship Holy Communion, BCP 3 rd Sunday of the month.	16 communicants
10.00 am	Common Worship Parish Communion (crèche operates during the service). Followed by coffee. The Net, St John's Children's church (3–11 year olds, membership 83) Pathfinders (11–18 year olds, membership 15)	82 Communicants 20 5
6.00 pm	Evening worship – varied	14
Weekday		
	Sick Communion for individuals and in Nursing and Residential Homes	Monthly: 24 communicants

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10:00 am Wednesday	Holy Communion BCP	12 communicants
9.30-11.30 am	Minus Fives	16 children plus 16 adults
Additional Services		
Advent and Christmas	Crib, 9 Lessons & Carols, Midnight Mass etc	1500
Lent, Holy Week and Easter	Ash Wednesday, Maundy Thursday, Vigil, Good Friday, Easter etc	500
Baptisms	16 in 2016	Varies
Confirmation	14 in 2016	Varies
Weddings including Wellington College	7 in 2016	Varies
Funeral Services	1 in church in 2016	Varies
Remembrance Day	British Legion and Uniform groups	550

6. Financial Review.

Looking towards the end of page 2 of the accounts, you will see we have a deficit this year on unrestricted funds of £1,259 (2015: £57 surplus). This decreases our general reserves to £59,362.

There was a deficit of £28,365 on restricted funds which when added to the reserves brought forward of £183,716 means we have a total of £155,351 to carry forward.

So total reserves stand at £214,713 as shown at the end of page 2 and is also reflected at the bottom of the balance sheet on page 3.

Turning now to the income and expenditure on general activities, 'Voluntary income' decreased from £142,412 to £126,310 as shown in note 2. Within this, unrestricted voluntary giving increased from £92,587 to £93,006 and voluntary restricted income decreased from £49,825 to £33,304. This money was the last that was needed to complete the Repair and Renovation program, which this year was the AVS system and the organ rebuild. It includes money raised by the social committee through activities such as providing refreshments at the flower festival, £1,115. Two grants totalling £5,245 from the Listed Places of Worship scheme in relation to the VAT on the organ rebuild are included.

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‘Activities for generating funds’ shown on page 2 totals £14,712 (2015: £13,302). The details can be found in note 3. The May Fair made a surplus of £8,603 (2014: £9,814). The social committee made a surplus of £453 for general funds (2014: £704).

Interest income from cash deposits continues to be very low due to the very low interest rates, however, £2,705 (2015: £2,931) income was received from the Crowthorne Parish Trust investments, see note 4.

The details of ‘Incoming resources from charitable activities’, £12,565 (2015: £12,849) can be seen in note 5. Church hall lettings income increased but fees for weddings and funerals were lower this year.

Turning now to Resources Expended, Charitable Activities on page 2 of the accounts, the details of the total of £198,915 are shown in note 8 on page 9. The main item to point out under Unrestricted Funds is the Missions figure of £11,439 (2014:£11,441); this figure is based on 12.5% of unrestricted planned giving and collections, excluding special collections, and the associated gift aid. The Parish Share increased by 4.2% to £81,564. Under Restricted Funds, £78,058 was spent on the AVS and half of the organ project, which is to be completed in 2017.

On the Balance Sheet, page 3 of the accounts, Debtors have decreased by £8,288 to £14,814. The supporting note, note 13, shows most of this decrease was Gift aid receivable, as there was a gift weekend in the Autumn of 2015. Other debtors increased mainly due to the £5,245 VAT grant receivable the year end.

Cash at the bank has decreased by £43,487, to £88,531.

Creditors have decreased by £5,158 to £13,086 this year, see note 14 in the accounts, largely due to the using up of the Organ accrual of £4,700.

7. Reserves policy.

The reserves policy of the PCC is that at a minimum the Unrestricted Designated or Other Charitable Funds covers 3 months average expenditure. The actual unrestricted reserves balance of £59,362 covers nearly 6 months worth of expenditure.

The reserve policy on restricted funds is wholly dependent on the source and application of how the funds were obtained and their purposes, detailed records are maintained of these funds.

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The Trust fund now stands at £124,454 at the year end. Income from this goes towards the Repair and Renovation fund and other special projects. The capital can only be spent on property.

The Repair and Renovation fund stands at £4,486 at the year end. The Church Organ fund stands at £26,224, enough to complete the works in 2017.

It is our policy to invest our cash deposits with the CBF Church of England Deposit Fund, which is with CCLA Investment Management Ltd.

8. Crowthorne Parish Church Trust.

The PCC members are the Managing Trustees of the Crowthorne Parish Church Trust with the Oxford Diocesan Board of Finance being the Custodian Trustee

The Crowthorne Parish Trust goes back to 1945 when Property was left to the Parish by Mary Constance Lavie, this property being “St John’s Cottage” and “Hobart”. These were sold and property at 49 Greenwood Road purchased. The property at Greenwood Road was later sold and 49 Church Road was purchased jointly with the Oxford Diocesan Board of Finance. In 1992 this property was sold and the trusts split of the net proceeds being £59,439.57. When the property was sold the proceeds were invested and in July 1994 they were reported to be £70,000. Income from the investments has been used for the renovation projects, being the roof, central heating, church hall roof, AVS, and organ.

The Funds of this Trust are fully reported within the Accounts of the PCC and as at the 31st December 2016 stood at £124,454 (2015: £107,461) and are detailed in notes 12, 15 and 17 of the Accounts. Further information is given in the note above.