

St John's Church, Crowthorne

Financial Report

Ending 31 Dec 2004



PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

LEGAL AND ADMINISTRATIVE INFORMATION

Incumbent	The Revd Brian Spence
	The Vicarage
	56 Dukes Ride
	Crowthorne
	Berkshire
	RG45 6NY
Principal Address	St. John the Baptist Church
	Waterloo Road
	Crowthorne
	Berkshire
	RG 45 7PB
Independent Examiner	Chris Herbert CPFA
	2 Thorne Close
	Crowthorne
	Berkshire
Bankers	Barclays
	208 High Street
	Crowthorne
	Berkshire
	RG45 7AR
	CCLA Investment Management Ltd
	St. Alphage House
	2 Fore Street
	London
	EC2Y 5AQ

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

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PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

PCC'S REPORT FOR THE YEAR ENDED 31st DECEMBER 2004

Background

St John the Baptist PCC has the responsibility for co-operating with the incumbent, the Revd Brian Spence, in promoting the whole mission of the church in the ecclesiastical parish. It also has responsibilities for maintaining the church and grounds in Waterloo Road, Crowthorne.

Membership

Members of the PCC are ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The following served as members during the year:

<i>Incumbent</i>	The Revd Brian Spence	Ex officio (Chairman)
<i>Hon Curate</i>	Canon Trevor Walt	Ex officio
<i>Licensed Lay Ministers</i>	Mrs Hazel Berry	Ex officio
	Dr Lewis Simmons	Ex officio
	Mrs Gillian Gyenes	Ex officio (from November 2002)
<i>Churchwardens</i>	Mr Stephen Pope	Re-elected 2003 for 3 years
	Mr Bob Wade	Elected 2003 for 4 years
<i>Deanery Synod</i>	Mrs Hazel Berry	Elected 2002 for 3 years
	Mrs Gillian Gyenes	Elected 2002 for 3 years
	Mrs June Lee	Elected 2002 for 3 years
	Mrs Anna Pearce	Elected 2002 for 3 years
	Mrs Pauline Williamson	Elected 2002 for 3 years
<i>Elected members</i>	Mrs Irene Wright	Elected 2001 for 3 years retired April 2004
	Mrs Jane Abbott	Elected 2002 for 3 years
	Mr Nigel Bray	Elected 2002 for 3 years
	Mrs Vanessa Burrell	Elected 2002 for 3 years
	Mrs Sarah Grimwood	Elected 2002 for 3 years
	Mr Brian Hooper	Elected 2002 for 3 years
	Mrs Christine Priestly	Elected 2002 for 3 years
	Mrs Adrienne Wright	Elected 2002 for 3 years
	Mrs Susan Plumb	Elected 2003 for 3 years
	Mrs Anne Swann	Elected 2003 for 3 years resigned Sept 2004
	Mr Les Rayment	Elected 2003 for 3 years
	Mr David Butler	Elected 2003 for 3 years
	Mrs Catherine Turner	Elected 2003 for 3 years resigned April 2004
	Mr Tom Jasper	Elected 2004 for 3 years
	Mr Richard Pollington	Elected 2004 for 3 years
	Mrs Christine Rees	Elected 2004 for 3 years
	Mr Guy Sutherland	Elected 2004 for 3 years
<i>Appointed</i>	Mrs Rosemary Simpson	Co-opted June 2004
	Mrs Amanda Saunders	Co-opted December 2004
	Miss Anne Pelham	Co-opted Hon Secretary May 2003
	Mr Richard Price	Co-opted Hon Treasurer October 2003

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

PCC'S REPORT (Cont'd) FOR THE YEAR ENDED 31st DECEMBER 2004

Committees

The PCC operates through a number of committees and sub-committees which meet between full meetings.

Standing Committee

This is the only committee required by law. It has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council. The Standing Committees normally meets with the officers of the PCC to form a Steering Committee in preparation for PCC meetings.

Fabric Committee

Attends to matters relating to the stewardship of the churchyard, the church buildings and the equipment and fittings thereof.

Stewardship

Concerned with the stewardship of time and talents as well as money, also with Deanery and ecumenical matters.

Missions

Liaises with and promotes the work of selected Christian missions and the missionary work of the Church in the local area.

Social

Aims to develop outreach and fellowship through a programme of social events.

Evangelism

This is to promote and innovate new ideas and ways of outreach into our community.

Pastoral

Acts as a support group for those already involved in a caring role in various church organisations and groups.

Church Attendance

There are 282 people on the Church Electoral Roll, 10 names were added during the year and 8 were removed either through death or because they moved away from the area. The average number of communicants during October was 169 but the number fluctuates throughout the year being lowest during August and highest at the festivals of Christmas and Easter.

Review of the Year

The full PCC met 10 times during the year with an average attendance of 19. Committees met between meetings and reports of their deliberation were received by the full PCC and discussed where necessary.

The Baptism Support team has done a good task in meeting and befriending families where children are being baptized. The Mother and Toddlers services and Lunchtime Talkabouts are also well attended. The three Licensed Lay Ministers have been well used throughout the year.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

PCC'S REPORT (Cont'd) FOR THE YEAR ENDED 31st DECEMBER 2003.

Our small 'cluster' of Sandhurst, Crowthorne, Finchampstead and Owlsmoor just re-started but as the other priests are 'new' incumbents, this is getting off to a fairly slow start. California has now joined the 'cluster' group.

Nigel Bray oversees our policy of good practice with children and covers all the areas where children and young people are involved, and has also taken on the role of Health & Safety for the PCC. The Sunday Schools still go from strength to strength and average some 30 - 40 children and the crèche also does a good job in looking after the under 3's and provides a role for some of the teenage girls. The servers' rota is still working well and most of the youngsters are very reliable and we have had several new members in the Choir and are always happy to welcome a few more.

The monthly newsletter edited by Caroline and Richard Ireson still provides a very useful medium of communication. Our regular May Fair and pre-Christmas sale went off well and the May Fair, in particular, was much enjoyed by the people of Crowthorne. Within the church there have been various social events including a very successful Family Fun Day, and pre-Advent Supper. The Patronal Festival Barbecue managed to go off successfully in the Vicarage garden and the Social Committee has various events planned for the coming year.

We had a session of Bible Study groups looking at part of the Acts of the Apostles; these were very well attended and thanks to Caroline Ireson for organizing them. A new session on the Easter stories of Luke is being arranged for after Easter. And an Emmaus Nuture Course is also planned. We also managed to produce some 30 candidates for Confirmation this year and were delighted to welcome Bishop Stephen who led the service.

We continue to support the same seven Christian missions both through regular prayer, visiting speakers and the donation of the bulk of our outward giving. This year the total given to those missions was £10,290 which is 12.5% of our members' collections and planned giving. In addition special collections generated a further £2,085 towards other charities as shown in the accounts, and we participated in the house-to-house collection for Christian Aid.

We have co-operated with the other churches in Crowthorne by participating in various united Services in the Week of Prayer for Christian Unity, Good Friday, and Christian Aid Sunday, and a series of Lent Sunday Evening services of Prayer, Talk and Discussion are being held with all the Churches during this Lent.

On behalf of the PCC
March 2005

The Reverend Brian Spence (Chairman)

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST JOHN THE BAPTIST, CROWTHORNE.

The report on the accounts of the PCC for the year ended 31st December 2004 which are set out on the following pages is in respect of an examination carried out under Regulation 3 (3) of the Church Accounting Regulations 1997 to 2000 ('the regulations') and s.43 of the Charities Act 1993('the Act).

Respective responsibilities of the PCC and the examiner.

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirements of Regulation 3(3) and section 43(2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25.

Basis of this Report.

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7) b of the Act and to be founding Church guidance, 2001 edition, issued by the Finance Division of the Archbishops' Council. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention: -

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 41 of the act; and
 - To prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or
2. To which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dated: - 25.02.2005

Chris Herbert CPFA
2 Thorne Close
Crowthorne.
Berkshire.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31st DECEMBER 2004.

		<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
		<u>Funds</u>	<u>Funds</u>	<u>2004</u>	<u>2003</u>
	<u>Notes</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Incoming resources</u>					
Incoming resources from donors	2	83,081	5,000	88,081	80,047
Activities to further the Council's objects	3	8,028	-	8,028	5,354
Activities for generating funds	4	14,143	-	14,143	16,687
Investment income	5	1,518	-	1,518	1,347
Total incoming resources		106,770	5,000	111,770	103,435
<u>Resources expended</u>					
Cost of generating funds	4	4,701	-	4,701	6,857
Charitable expenditure: -					
Grants payable	6	10,770	2,085	12,855	12,328
Activities directly relating to work of the church	7	91,927	2,865	94,792	83,311
Church management and administration	8	825	75	900	2,132
Total resources expended		108,223	5,025	113,248	104,628
Net (outgoing) / incoming resources		(1,453)	(25)	(1,478)	(1,193)
Gain or (Losses) on Investment Assets	11		11,822	11,822	23,475
Net movement in funds		(1,453)	11,797	10,344	22,282
Funds balances as at January 1st		38,277	132,187	170,464	148,182
Fund Balances as at December 31st		36,824	143,984	180,808	170,464

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

BALANCE SHEET AS AT 31st DECEMBER 2004

	Notes	2004		2003	
		£	£	£	£
Fixed Assets					
Investments	11		104,512		129,501
Current Assets					
Debtors	12	6,394		8,322	
Cash at bank and in hand		85,907		44,812	
			92,301		53,134
Creditors: amounts falling due within one year.	13	(16,004)		(12,171)	
Net current assets			76,297		40,963
Total Assets less Current Liabilities			180,809		170,464
Income Funds					
Restricted Funds	14		143,984		132,187
Unrestricted Funds:					
Designated funds	15		20,000		20,000
Other Charitable Funds	16		16,825		18,277
Total resources expended			180,809		170,464

The accounts were approved by the members of the PCC on March 16th 2005 and signed on its behalf by:

Rev'd. B. R. Spence
Chairman.

Mr. R. M. Price.
Treasurer.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2004

1. Accounting Policies.

1.1. Basis of preparation.

The Financial Statements have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 together with applicable SAP accounting standards and the Charities SORP.

The financial statements have been prepared under the “Historic Cost Convention” with the exception of the valuation of Invested Assets which are shown at market value on the accounts date.

The accounts have been prepared in accordance with the Guidance on accounts, reports and scrutiny, including the Church Accounting Regulations 1997 and the Church Accounting (Amendment) Regulations 2001 prescribed by the Business Committee of the General Synod and published in “The Charities Act 1993 and the PCC” 2nd edition.

1.2. Incoming resources.

Income has been recognised when received or legally entitled to under SAP revenue recognition guidelines.

All revenue where ever possible are accounted as gross and any expenses incurred to generate that income is included under resources expended.

1.3. Resources expended.

Expenditure is recognised when expended and accrued where necessary in the year end accounts for any committed or known expenditure.

Mission giving is accrued for the year to 31st December.

1.4. Tangible fixed assets.

1.4.1. Consecrated land and buildings and movable church furnishings.

Consecrated and beneficed property of any kind is excluded from the accounts by s96 (2) (a) of the Charities Act 1993.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC , and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church’s Inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to new requirements in 2000 such assets are not valued in the accounts. There have been no assets acquired since that date, but any future items acquired over £1,000 will be capitalised and depreciated in the accounts over the anticipated useful life on a straight-line basis.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2004. (Cont'd)

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or the repair of movable church furnishings acquired before January 1st 2000 is written off.

1.4.2. Other fixtures, fittings and office equipment.

Equipment used within the Church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired. No assets have been capitalised in the last 6 years.

1.5. Investments.

Investments are valued at market value at 31st December.

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted on revaluation of Investments at 31st December. Both are included in the Statement of Financial Activities.

1.6. Stock.

No account has been taken of any stocks of Books, Magazines or other materials held at 31st December. Stock of Fair Trade Goods has been treated as prepaid.

1.7. Other Current Assets.

1.7.1. **Debtors** - Amounts owing to the PCC as at 31st December including Fees, Rents, Income Tax recoverable plus any pre-payments for goods or services.

1.7.2. **Cash at Bank and in Hand** - Short term deposits either with CBF Church of England Funds or at the Bank.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2004. (Cont'd)

2. Incoming resources from donors.

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2004</u> <u>£</u>	<u>Total</u> <u>2003</u> <u>£</u>
Incoming resources from donors	83,081	5,000	88,081	80,047
Incoming resources from donors				
Unrestrictive funds:				
Planned Giving	58,487		58,487	58,168
One-off gift aid donations through envelopes	2,556		2,556	2,174
Income Tax recoverable	15,831		15,831	11,145
Collections	5,936		5,936	5,488
Donations	271		271	354
	83,081	-	83,081	77,329
Restrictive funds:				
Special collections (see note 6)		2,085	2,085	2,518
Grants Received		700	700	
Donations		2,215	2,215	200
	-	5,000	5,000	2,718

Grants receivable relate to grant received from Crowthorne Parish Council for the upkeep of the churchyard.

3. Activities to further the councils objects.

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2004</u> <u>£</u>	<u>Total</u> <u>2003</u> <u>£</u>
Other Income	1,479	-	1,479	600
Magazines and Bookstall	2,019		2,019	765
Church Hall lettings	3,212		3,212	3,216
Fees	1,318		1,318	773
	8,028	-	8,028	5,354

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2004. (Cont'd)

4. Activities for generating funds.

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>2004</u>	<u>2003</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Gross Income of Events;				
May Fair	10,838		10,838	11,672
Other Events & Activities	3,305		3,305	5,015
Total Gross Income	14,143	-	14,143	16,687
Cost of Events;				
May Fair	(2,834)		(2,834)	(2,835)
Other Events & Activities	(1,867)		(1,867)	(4,022)
Total Cost	(4,701)	-	(4,701)	(6,857)
Net Income	9,442	-	9,442	9,830

5. Investment income.

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>2004</u>	<u>2003</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Interest receivable	1,518		1,518	1,347

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2004. (Cont'd)

6. Grants payable.

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>2004</u>	<u>2003</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Grants to Institutions	10,770	2,085	12,855	12,328
Mission Giving	10,290		10,290	9,660
Other Donations:			-	
Berkshire Clergy Charity	150		150	150
St Pauls PCC - Jane Stillman appeal	180		180	-
Crowthorne Community Minibus	150		150	-
Christmas collections -				
- Helen House Hospice		-	-	1,562
- Childrens Society		1,540	1,540	-
Other Collections -				
- Bishops Outreach Fund		129	129	324
- Royal British Legion		416	416	391
- Helen and Douglas House Hospices			-	-
- Brownies & Guides - DEBRA		-	-	241
	10,770	2,085	12,855	12,328

Mission Giving represents 12.5% of total Planned Giving and Collections excluding special collections. In prior years the Mission Giving has been distributed equally to the following charities.

Bible Society, Leprosy Mission, Corrymeela, Church Army, Mission to Seamen, USPG and Church Missionary Society.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2004. (Cont'd)

7. Activities directly relating to work of the Church.

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>2004</u>	<u>2003</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Ministry -				
- Parish Share	65,267		65,267	61,284
- Clergy expenses	5,189		5,189	4,775
- Other clergy costs	291		291	1,818
- other levies	275		275	235
Church running costs	6,442		6,442	5,351
Church maintenance & Upkeep of Church Yard	1,712	1,975	3,687	1,376
Expenditure on Bookstall and Magazines	2,343		2,343	52
Worship and music	6,626	502	7,128	6,720
Major Items	3,782	388	4,170	1,700
	91,927	2,865	94,792	83,311

Included within Worship and Music is amounts paid to the Organist and Choir Master/Mistress.

Major Items inc: -				
- Roof Repairs	1,314		1,314	-
- Hand Rail on Steps	-	388	388	-
- Replace Hall Heating Boiler	1,468		1,468	-
- Major Organ Repairs reserve	1,000		1,000	
- Renew lead gully	-		-	1,328
- Architects fees for disabled access and toilets	-		-	372
	3,782	388	4,170	1,700

8. Management and Administrative costs.

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>2004</u>	<u>2003</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Postage and stationery	745		745	1747
Bank Charges	75		75	219
Sundry expenses	5	75	80	166
	825	75	900	2,132

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2004. (Cont'd)

9. Members of the PCC.

None of the members of the PCC (or any persons knowingly connected with them) received any remuneration during the year with exception of: -

- a. Repayments of amounts spent on behalf of the PCC.
- b. The incumbent receives mileage and other expenses as set out in note 7.

10. Employees.

There were no employees during the year.

11. Fixed asset investments.

	2004		2003	
	£	£	£	£
Historical Cost as at December 31st -				
- Charigard UK Equity Fund		23,000		23,000
- USB International Exempt Fund		23,500		23,500
- Taube Hodson Stonex International Exempt Fund		23,500		23,500
		70,000		70,000
Market Value as at 1st January -				
- Charigard UK Equity Fund		44,265		36,727
- USB International Exempt Fund		36,044		29,314
- Taube Hodson Stonex International Exempt Fund		49,192		39,985
		129,501		106,026
Change in value in the year -				
- Charigard UK Equity Fund	5,463		7,538	
- USB International Exempt Fund	767		6,730	
- Taube Hodson Stonex International Exempt Fund	5,592		9,207	
	11,822		23,475	
Sale of Investment				
- USB International Exempt Fund	36,811			
Market Value as at 31st December -				
- Charigard UK Equity Fund		49,728		44,265
- USB International Exempt Fund		-		36,044
- Taube Hodson Stonex International Exempt Fund		54,784		49,192
		104,512		129,501

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2004. (Cont'd)

12. Debtors.

	2004	2003
	£	£
Income Tax Recoverable	2,760	6,000
Other Debtors	524	240
Prepayments and accrued income	3,110	2,082
	6,394	8,322

13. Creditors: Amounts falling due within one year.

	2004	2003
	£	£
Mission Giving	10,290	9,660
Accruals & Deposits	5,714	2,511
	16,004	12,171

14. Restricted Funds.

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for special purposes: -

	Balance at	Movement in funds		Balance at
	1st January	Incoming	Resources	31st Decem
	2004	Resources	expended	2004
Trust Fund	129,501	11,822		141,323
Special Collections	-	2,085	(2,085)	-
Grant for Maintenance of Churchyard	-	700	(700)	-
For Choir in memory of Rodger Cottrell	2,286	-	(502)	1,784
Donation for Church Fabric & Running Costs	200	1,965	(1,738)	427
Church Organ Fund		250		250
For disabled improvements	200			200
	2,686	5,000	(5,025)	2,661
	132,187	16,822	(5,025)	143,984

The PCC holds a Trust Fund and cannot use the capital without special dispensation from the Diocese. The capital is held in longer term investments (see note 11) for capital growth rather than income.

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2004. (Cont'd)

15. Designated Funds.

	<u>Balance at</u> <u>1st January</u> <u>2004</u>	<u>Movement in funds</u>		<u>Balance at</u> <u>31st December</u> <u>2004</u>
		<u>Incoming</u> <u>Resources</u>	<u>Resources</u> <u>expended</u>	
Repair Fund	20,000			20,000
	20,000	-	-	20,000

16. Other Charitable Funds.

	<u>Balance at</u> <u>1st January</u> <u>2004</u>	<u>Movement in funds</u>		<u>Balance at</u> <u>31st December</u> <u>2004</u>
		<u>Incoming</u> <u>Resources</u>	<u>Resources</u> <u>expended</u>	
Other non-restricted or designated funds	18,277	106,770	(108,222)	16,825
	18,277	106,770	(108,222)	16,825

17. Analysis of Net Assets between funds.

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total</u>
Fund Balances at 31st December 2004 are represented by: -			
Investments		104,512	104,512
Debtors	6,394	-	6,394
Cash at Bank and in Hand	44,766	41,141	85,907
Creditors amounts falling due within one year	(14,335)	(1,669)	(16,004)
	36,825	143,984	180,809
Unrealised gains included above: -			
On Investments (see below)	-	58,012	58,012
Reconciliation of Movement in unrealised gains on: -			
Unrealised gains at January 1st 2004		59,501	59,501
Realised Gains on Sale of Investments		(13,311)	(13,311)
Net Gain/(loss) on revaluations in year (see note 11)		11,822	11,822
Unrealised gains at 31st December 2004	-	58,012	58,012

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

TREASURERS REPORT AND FINANCIAL REVIEW.

This is my second year in the role of PCC Treasurer and the end of my first full financial year in the role. My report is based on my interpretation of the last years activity put into context with both prior and future years.

The gross income of the PCC as shown in the accounts for 2004 was £111,770 excluding gains or losses on Trust Investments an increase of £8,335 or 8.1% and gross expenditure for the same period was £111,248 an increase of £8,620 or 8.2%.

The trend over the last 10 years is as shown below: -

Pounds	1997	1998	1999	2000	2001	2002	2003	2004	Inc /Dec	%
Incoming from donors	76,112	75,193	74,398	77,934	72,645	85,336	80,047	88,081	11,969	15.7%
Activities to further Councils Objecti	4,257	6,040	13,750	3,988	5,059	4,990	5,354	8,028	3,771	88.6%
Activities for generating Funds	11,879	9,461	4,969	12,292	12,904	11,355	16,687	14,143	2,264	19.1%
Investment Income	1,861	2,873	1,791	1,876	1,708	1,205	1,347	1,518	(343)	-18.4%
Total Income	94,109	93,567	94,908	96,090	92,316	102,886	103,435	111,770	17,661	18.8%
Cost of Generating Funds	1,860	3,042	3,850	5,039	5,392	4,637	6,857	4,701	2,841	152.7%
Grants Payable	13,473	13,501	13,163	14,375	12,238	12,640	12,328	12,855	(618)	-4.6%
Activities relating to work of the Chu	20,347	30,768	25,908	20,708	25,926	33,699	22,027	29,525	9,178	45.1%
Parish Share	41,482	43,570	45,100	49,327	52,780	57,007	61,284	65,267	23,785	57.3%
Church Administration & Managemen	735	933	2,292	1,901	2,108	976	2,132	900	165	22.4%
Total Expenses	77,897	91,814	90,313	91,350	98,444	108,959	104,628	113,248	35,351	45.4%
Income / (Deficit)	16,212	1,753	4,595	4,740	(6,128)	(6,073)	(1,193)	(1,478)	(17,690)	-109.1%
Annual Increase in Income £		(542)	1,341	1,182	(3,774)	10,570	549	8,335	17,661	
Annual Increase in Income %		-0.6%	1.4%	1.2%	-3.9%	11.4%	0.5%	8.1%		
Annual Increase in Expenditure £		13,917	(1,501)	1,037	7,094	10,515	(4,331)	8,620	35,351	
Annual Increase in Expenditure %		17.9%	-1.6%	1.1%	7.8%	10.7%	-4.0%	8.2%		

As is shown above the trend over the past 5 years has shown that we have been operating at a deficit and despite the efforts of the Stewardship and Fund Raising committees to increase income and the efforts of all PCC members to keep expenditure under control our prediction is that unless we can increase our income substantially and keep expenditure under control we will exhaust our unrestricted reserves within the near future.

The table on the next page which shows my prediction for the next 5 Years, this prediction is based the Final Accounts for 2004, Budget approved for 2005 and a forward trend based on both past experience and expected major expenditure on the maintenance of the Church Fabric. These predictions include major work on: -

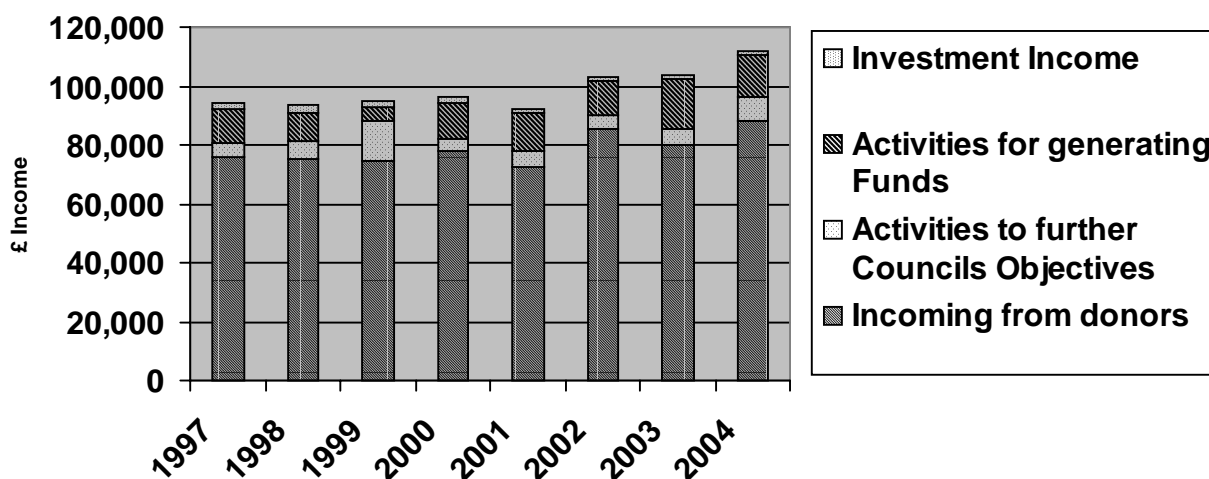
1. Hall and Disabled Toilets in 2005.
2. Repairs to Building Fabric in 2006 and 2007.
3. Church Roof in 2007 through 2009

PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST, CROWTHORNE.

Forward Predictions – 2004 Actual – 2005 to 2009 predictions.

Pounds	2004	2005	2006	2007	2008	2009	2005 - 2009
Incoming from donors	88,081	92,920	96,637	100,502	104,522	108,703	503,285
Activities to further Councils Objectives	8,028	5,650	6,300	6,300	6,300	6,300	30,850
Activities for generating Funds	14,143	15,000	16,000	17,000	18,000	19,000	85,000
Investment Income	1,518	1,200	1,680	1,764	1,852	1,945	8,441
Total Income	111,770	114,770	120,617	125,566	130,675	135,948	627,576
Cost of Generating Funds	4,701	5,500	6,000	6,500	7,000	8,000	33,000
Grants Payable	12,855	13,730	14,279	14,850	15,444	16,062	74,366
Activities relating to work of the Church	25,355	25,380	26,395	27,451	28,549	29,691	137,466
- Major Items	4,170	9,500	5,000	9,000	10,000	10,000	43,500
- Parish Share	65,267	66,264	68,915	71,671	74,538	77,520	358,907
Church Administration & Management	900	895	922	950	978	1,007	4,752
Total Expenses	113,248	121,269	121,511	130,422	136,509	142,280	651,991
Income / (Deficit)	(1,478)	(6,499)	(894)	(4,856)	(5,835)	(6,332)	(24,416)
Annual Increase in Income £	8,335	3,000	5,847	4,949	5,108	5,274	
Annual Increase in Income %	8.1%	2.7%	5.1%	4.1%	4.1%	4.0%	
Annual Increase in Expenditure £	8,620	8,021	242	8,911	6,087	5,771	
Annual Increase in Expenditure %	8.2%	7.1%	0.2%	7.3%	4.7%	4.2%	

Returning to the 2004 results in more detail we see that we had a Gross Income growth of £17,661 since 1997 by major element: -

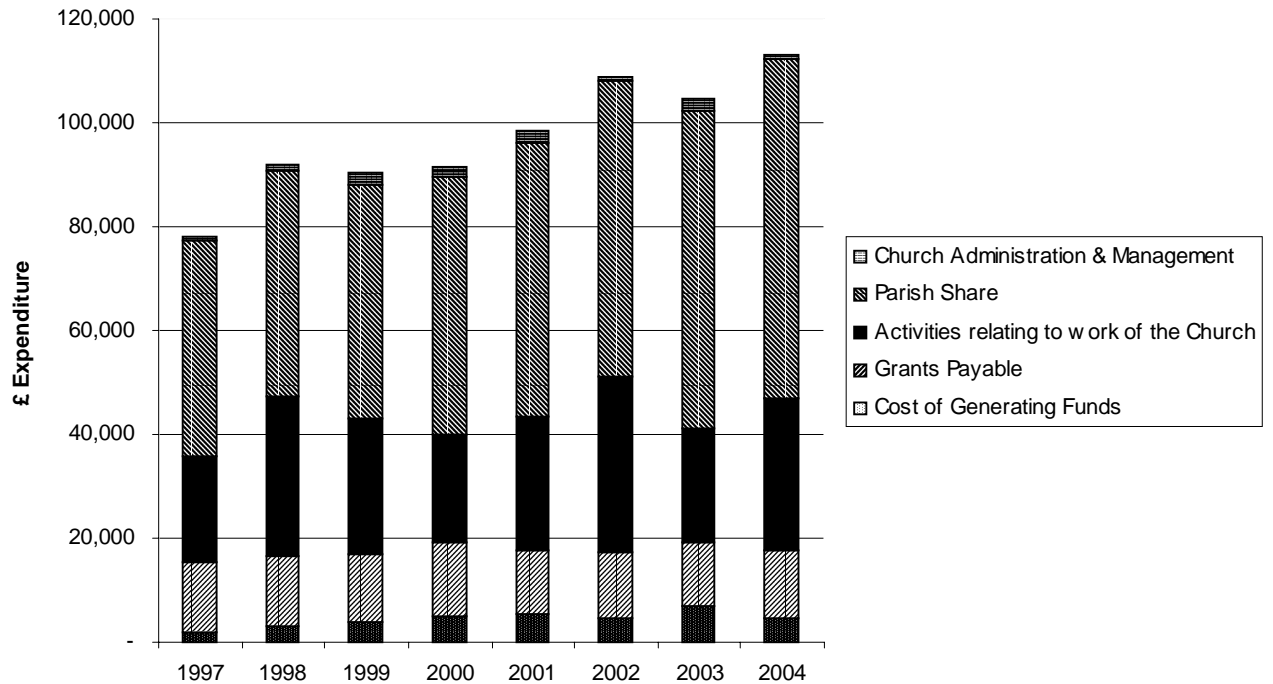


This chart shows that the Gross Income overall rose by 18.8% between 1997 and 2004. Income from Donors rose by 10%, Activities to Further Council Objectives by 49.9%, Investment Income by 12.7% but Activities to Generate Funds fell by 15.2% however the cost of Generating Funds also fell by 31.4%. The income in 2004 includes extraordinary income of £1,000 from use of the Church and Church Yard by a film company.

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In the period our Gross Expenditure has raised by £35,351 or 45.4%, of this the major element being the Parish Share rose by £23,785 or 57.3% in the Parish share. The Parish Share in 2004 represented 58.4% of our total income.

The graph on the below shows the profile of Gross Expenditure in a similar pattern to that shown previously for Gross Income: -



As mentioned previously the Parish Share is the major element of expenditure in 2004 we experienced an increase of 6.5% however increases in the future are expected to be no more that

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4%, we spent £4,170 on major repairs and refurbishments in 2004 which included a provision of £1,000 for major Organ refurbishment advised by our Organ Service Company. Through the diligence of the PCC we managed to save £1,232 on Church Management and Administration and as shown in the forward forecast we hope to continue this trend in 2005.

Given all the above it is therefore imperative that the PCC make steps to increase the income and to make great effort in controlling expenditure. If re-elected as Treasurer it will be my intention, to continue, to work with the members of the PCC to maintain the accounts of the PCC with due diligence and in accordance with accounting practices as laid down by various authorities and to strive to work with the PCC members to control expenditure and where ever possible make cost reductions.

I commend these accounts and report for your approval.

Richard M. Price.